

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris

10 Birch Field, Clayton-le-Woods,

Chorley PR6 7RE

Telephone: 07715 637345

E-mail: clerk@claytonlewoodsparishcouncil.org.uk

www.claytonlewoodsparishcouncil.org.uk



9th February 2017

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 20th February 2017 at Clayton Green Library at 7.30pm.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

1. To receive and accept apologies.
2. Declaration of Interest.
3. Public Participation – Chair.
4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 16th January 2017 (copy attached).
5. Matters Arising from previous Minutes
6. Proposal to set up an Events Committee (Councillor M Clifford)

7. Request for a disabled space outside school by Westwood Primary School (Councillor G Charlesworth)

8. Update Pines Hotel Development

9. Alternative Venue for Parish Council Meetings

Children's Centre in Library may lead to non-availability of meeting space

10. Reports

- Chorley Liaison Committee meeting held on Wednesday 18th January 2017 attended by Cllrs J Cronshaw, C Bromilow and the Clerk
- Clayton Brook Action Plan Committee meeting held in January 2017 attended by Cllrs J Cronshaw, C Bromilow and M Mayson
- Clayton-le-Woods Community Centre Report Councillor E Whiteford
- Whittle and Clayton War Memorial Committee meeting held on 2nd February 2017 attended by Cllrs R Boyd, C Billouin S Cross and E Whiteford

11. Committee Reports

Management Committee

Adoption of the Red Telephone Box Preston Road/Swansey Lane

**Environment Committee meeting held on 23rd January 2017
(Councillor Mrs G Ormston)**

Play and Leisure Committee held on 9th February 2017 (Councillor S Cross)

Communications Committee held on 14th February 2017 (Councillor D Rogerson)

**Finance Staffing and Buildings Committee held on 14th February 2017
(Councillor S Fenn)**

To approve the annual grant request from Whittle and Clayton War Memorial Committee £3,500

To approve the transfer of £10,000 to Yorkshire Bank as Upper Limit of Deposit Guarantee increased to £85,000

12. Accounts for Payment.

Each account has been checked and countersigned by the Clerk and the Chairman prior to the meeting. All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

<u>Paym't Method</u>	<u>February 2017 Accounts</u>	<u>£</u>
<u>Chq No.</u>		
S/O	Lengthsmen (6no.) Salary (February 2017)	691.20
S/O	Employee (1) Salary (February 2017)	1334.40
D/D	Employee (1) / Employer Pension Contribution (January 2017)	536.77
D/D	O2 Telefonica Feb-Mar 2017 parish phone bill	37.48
D/D	Easy Web Sites Ltd. Monthly Hosting, parish email addresses, Support	72.40
4937	HMRC (NI and Tax) for January 2017	448.30
4938	Rytetype Business Supplies. Printer Supplies	83.87
4939	Westfield Tree Services. Dismantling of 3 dangerous trees Back Lane Woods	804.00
4940	Lancashire County Council. Room Hire for January 2017	40.00
Total Expenditure <i>without</i> late Accounts		£4,048.42
4941	Transfer of Funds to Yorkshire Bank (Top Up Deposit Guarantee to £85,000)	10,000.00

13. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>

- 17/00117/FULHH. Proposed single storey side and rear extensions. 33 Watkin Road.
- 17/00097/LBC. Listed Building Consent for: Alterations to brick stable and store to facilitate conversion to residential use. Hawksclough Farm Preston Road.
- 17/00098/LBC. Listed Building Consent for: Alterations to stone barn facilitate conversion to residential use. Hawksclough Farm Preston Road.
- 17/00089/FULHH. Single storey extension incorporating room in the roof. 18 Watkin Road
- 17/00033/FULHH. Proposed single storey extension to side and rear dormer bungalow. 14 Hampson Avenue.
- 17/00016/FULMAJ. Erection of 13 houses and garages including associated infrastructure. St Bede's Parish Hall Brownley Street.

7. 17/00048/FULHH. Ground floor extension to side and rear of dwelling. 51 Claughton Avenue.
8. 07/2017/0211/ORM. Hybrid Planning Application comprising of Full and Outline Development – Environmental Impact Assessment (EIA) development. Cuerden Strategic Site

14. Correspondence

Letter form War Memorial Committee (Lighting a Beacon)

15. Dates for Next Meetings

The next ordinary parish meeting has been agreed to be held on **Monday 20th March 2017** at 7.30pm at Clayton Green Library.

Diary Date

Annual Clayton Cup Competition to be held on Thursday 27th April 2017

Committee Meetings Dates to be Confirmed as follows: -

- FSB Committee
- PLW Committee
- Environment Committee
- Communications Committee